

FACULTY DEVELOPMENT AND RESEARCH FUNDS

Luther College recognizes the importance of faculty development and research in achieving its academic mission. The following general guidelines help increase the impact of the available funds:

- Applications are accepted in the Dean's Office throughout the year but are to be submitted in advance of the proposed project.
- At the end of the project, all recipients must submit to the Dean's Office a final report that includes a project summary and a list of actual expenditures.
- Faculty on sabbatical may seek funding for particular research expenses, but travel to or from a sabbatical site or maintenance expenses while on leave will not be funded.
- Requests to support credentialing (e.g., to complete a terminal degree) will not be supported.
- Because these funds may not be used for projects that create direct financial benefit for faculty, funding for projects that have the potential to generate income may be restricted.
- Non-consumable items purchased with research funds (equipment, reference books, etc.) become the property of Luther College.
- Emeriti are not normally eligible for funding unless their project involves students and/or they are currently teaching.
- Faculty travel will not normally be funded under Research and Development Grants unless the faculty member's travel funds have been spent and unless the project serves broader institutional goals than is typical of projects funded by individual travel reserves.
- Travel costs and honoraria for visiting consultants may be supported. Student honoraria will not be covered.
- Faculty are encouraged to seek funds from outside sources. Awards will not typically exceed \$800 per faculty member for a single project.

Dean's Office Faculty Development and Research Grants

- Priority is given to proposals with broad institutional benefit.
- Priority is given to specific, well-focused proposals centered on professional activity, such as research, publication, and artistic or literary creations.
- To request funds, send an email to the Associate Dean for Faculty Development that includes: project title, project dates, amount requested, and fully describe your project and specify its benefits to you and the College. Include an itemized budget and attach relevant supporting materials. (If your request involves travel, indicate the amount remaining in your faculty travel account. Indicate the sources and amounts of any other support.)

Endowed Faculty Awards (separate application form on Katie; due early April)

- The Doris and Ragnvald Ylvisaker Endowment for Faculty Growth (summer projects with presentation or publication off and on campus).
- The H. George Anderson and Jutta F. Anderson Faculty Development Fund (summer projects for faculty in the early years of their careers).
- Tomson Family Faculty Development Fellowships (available to tenured faculty in accounting, business/economics, mathematics, and music)
- The Ruth Caldwell Endowed Faculty Fellowship (available to members of the Department of Modern Languages).
- The Uwe J. Rudolf Endowed Faculty Fellowship (available to faculty teaching management, MIS, accounting or business).