

## Service-Learning Contract

This is a copy of a **Service-Learning Contract**<sup>2</sup>. It helps to build in some structure in a volunteer environment and establish service objectives. While neither our service sites nor you are required to sign such a contract, it helps you understand the things every volunteer should know and expect from a volunteer supervisor. It also outlines the things that a volunteer supervisor should expect from you.

<sup>2</sup> Bussler, Darroll. "A Service-Learning Contract: Clarity, Commitment, and Completion." *Ibid.* pp 70-73.

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Student: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Agency: \_\_\_\_\_

Phone: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Hours to be completed: \_\_\_\_\_

### STUDENT:

\_\_\_ I understand the mission of the organization  
\_\_\_ I will seek to achieve the following  
academic and personal educational ends:  
1.  
2.  
3.  
4.  
5.

And unexpected:

\_\_\_ I have communicated skills, talents, interests  
to the organization / agency through a resume,  
narrative, and / or an interview.

\_\_\_ I will provide a minimum of \_\_\_ hours of  
service.

\_\_\_ I will maintain consistent communication  
with the organization / agency as agreed upon.

### OUR COMMUNICATION PLAN

\_\_\_ If a problem arises, I will discuss it with my  
supervisor.

\_\_\_ I will obtain the supervisor evaluation at the  
conclusion of my service.

\_\_\_\_\_  
Student signature                      Date

### ORGANIZATION / AGENCY:

\_\_\_ Our organization mission is:  
\_\_\_ I am prepared to provide the opportunity for  
the service-learning student to achieve his / her  
educational ends, planned and unexpected.

\_\_\_ I am aware of the student's skills, talents,  
and interests and will seek to utilize those  
appropriate through service in our organization /  
agency.

\_\_\_ I will provide supervision for a minimum of  
\_\_\_\_\_ hours of service.

\_\_\_ I will maintain consistent communication  
with the student as agreed upon.

\_\_\_ If a problem arises I will discuss it with the  
student.

\_\_\_ I have read and agree to the expectations as  
printed on the Organization Information sheet.

\_\_\_\_\_  
Supervisor signature                      Date